

## RAVI RAJ JOSHI

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### PRESENT RESIDENTIAL ADDRESS

L-2/79 SHASTRI NAGAR

Delhi 110052

India

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9873521639

Mobile No.: (0)

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### SYNOPSIS

A Laboratories professional with sixteen years of experience in the field of clinical research & Pathology Laboratories

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### AREA OF INTEREST

Clinical laboratory

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### EDUCATION

Pursuing MBA in Health care.

BMLT, from Rajasthan Vidya Peeth. 2009-2011

DMLT 1994 From IPH&H

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### PROFESSIONAL EXPERIENCE

Fortis Escort Hospital SRL Rreligare Laboratories  
Faridabad, Haryana

Designation: Sr. Scientific Officer (october 2008 )

#### Responsibilities:

- Training of New Staffs. & Inventory maintained.
- Staff roster maintained. & Prepared the Document as per NABL Guidelines.
- Proper maintained the Laboratories Instruments. & Validation of New Test as per NABL Guidelines.
- Using SAP( System Applications and Products in Data Processing) for Inventory
- Supervision of All Laboratories Management like (Blood Collection, Reporting, Test Accuracy & Etc.)
- To ensure Proper Maintenance of Quality Control Records.
- Prepared the Document as per NABL Guidelines.
- Ensuring maintenance of proper records as per the audit requirements.

#### Responsibilities:

- To assist the Principal Investigator to conduct clinical studies in compliance to the SOPs and Study Protocol to ensure conformance to GCP.
- Handling & Review of CRFs, Raw data forms and Log books to ensure ready availability during study.
- To Co-ordinate with Quality Assurance Unit as required.
- To participate in obtaining the informed consent of Subjects.
- To maintain and update drug accountabilities records
- To supervise drug administration, blood sampling, separation and storage of blood samples
- To maintain the study essential documents at site

- To keep a quality check of all study related activities
- To provide training to all the study personal
- Documentation and Archival of study/internal documents rationally for proper retrieval
- Preparing and filing of screening and Medical records of Study subjects/ Volunteers.

#### Responsibilities:

- To ensure Proper Maintenance of Quality Control Records.
- Prepared the Document as per NABL Guidelines.
- Ensuring maintenance of proper records as per the audit requirements.
- Implementation of good clinical practices.
- Checking raw data for correctness and completeness.
- Compilation of raw data.
- Sample Collection, Prepared the Documentation

#### EXPERIENCES

- Presently Working with SUPER RELIGARE LABORATORIES (formely Ranbaxy ) FARIDABAD HARYANA.as a Sr.Scientific Officer. (Since 16 october 2008 to till date.)
- Worked with Escorts Hospital & Research Center ltd. Haryana since 14 february 2000 to 15 october 2008. as Lab Technician
- Worked with Jaipur Golden Hospital ,Rohini Delhi 110085 as a lab Technician 13 april 1999 to 10 february 2000
- Worked with Anubhav cytopathology & Histopathplogy lab. Model Town Delhi.as a lab Technician. (11 th feb 1999 to April 1999 )
- worked with Taneja Hospital ,Preet Vihar Delhi. As Lab Technician (24 th august1998 to 10 february1999 )
- Worked with HinduRao Hospital (MCD ),DELHI (During the Strike Peroid of the Technical Staff.) as lab assistant (9 th july 1998 to 22 august1998)

#### CONFERENCE AND TRANING ATTENDED

- Successfully participated in External Quality Control Programs Conducted by College of American Pathologist, BIO-RAD (EQAS), CMC Vellore and AIIMS Delhi.
- Participated in operational & maintenance training programme of Xenia organized by Diagnova RFCL Ltd N.Delhi.
- Participated in operational and maintenance programme of Dry Biochemistry Analyser (Vitros250 & Vitros5) organized by Johnson & Johnson Pvt. Ltd.
- Participated in training programme of Quality Assurance in Clinical Laboratory by Ortho Clinical Diagnostics Johnson & Johnson company.
- CLIMS ( Centralized Laboratories Information Management System)
- SAP( System Applications and Products in Data Processing)

We successfully had gone through NABH & NABL Audit.

HANDS ON INSTRUMENTS

- Cobas 411 : Immunodiagnostic auto Analyser (Hitachi
- D 10 : Hb A1c ( Bio Red )
- RXL Dimension : Biochemistry Analyser
- Erba Chem5 plus : Biochemistry Analyser
- Sysmex K3000 : Haematology Analyser
- Bactec 50 : Microbiology Analyser
- Xenia : Haematology Analyser
- DIANA-5 : Haematology Analyser
- Bio Master Junior : Serology Analyser
- BEP2000 : ELISA Processor
- CA-50 Sysmex : Coagulation Analyzer

PERSONAL DETAILS:

Date of Birth : 23/05/1972  
Father's Name : Mr.Baij Nath joshi  
Sex : Male  
Marital Status : Married  
Nationality : Indian  
Languages Known : English, Hindi Punjabi.

DECLARATION

I, Ravi Raj joshi declare that the above information is true and correct to the best of my knowledge and nothing has been concealed or distorted.

Yours Sincerely,

Date- .....  
Place- New Delhi  
(Ravi Raj Joshi)